



CITY OF ASTORIA  
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COMMUNITY DEVELOPMENT

## MEMORANDUM

DATE: January 17, 2020  
TO: Astoria Planning Commission  
FROM: Barbara Fryer, City Planner  
SUBJECT: Warming Center

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This is a Planning Commission initiated amendment.

### **Current Astoria Code:**

Allows Public/Semi-Public uses as a conditional use in the R-3 zoning district. Warming Centers currently interpreted to be semi-public uses of a temporary nature and, as such, are a conditional use.

### **Proposed Amendments:**

Attached you will find the most current draft regulations.

# Add the following definition to Article 1

*Warming Shelter: A temporary shelter that accommodates more than 10 persons per operating day and meeting specific conditional use standards as defined in the development code.*

# Add the following section to Article 11

## *Warming Shelters*

### *A. Purpose*

*The purpose of a Warming Shelter is to provide short-term shelter for persons when persons are at greater risk of injury and death from inclement weather conditions.*

### *B. Description*

*A Warming Shelter provides an opportunity for persons to escape from weather conditions that can be hazardous to their health. Operating during the coldest hours of the day, and during the coldest months of the year, the shelter provides warmth, a place to dry, a place to sleep, and optional warming food and beverage.*

### *C. Operation*

*In addition to the specific operating local jurisdiction guidelines outlined below, a Warming Shelter shall operate under the guidelines of **Oregon State Fire Marshal's Technical Advisory No. 11-14 ("TA 11-14")**.*

*In the event that guidelines from the local jurisdiction conflict with guidelines from TA 11-14 or from future revisions to TA 11-14, the more stringent guidelines shall supersede.*

*Local jurisdiction guidelines:*

#### *1. Maximum Number of Persons Allowed:*

<i>Zone</i>	<i>Maximum Persons</i>
<i>R2</i>	<i>One (1) individual for every thirty-five (35) square feet of</i>

	<i>room area or 15 individuals, whichever is less</i>
<i>All Other Zones</i>	<i>One (1) individual for every thirty-five (35) square feet of room area</i>

**2. Buffer**

*A warming shelter may not operate within 1000' of another warming shelter*

**3. Neighborhood Responsibilities**

**a. Garbage Watch**

*During non-operating hours at least one responsible individual shall canvass the neighborhood within 100' of the Warming Shelter and collect all trash not in receptacles.*

**b. Crime Watch**

*For one hour prior to and for thirty minutes after the Warming Shelter's operating hours, at least one responsible individual shall maintain a crime watch in and around the Warming Shelter and shall report all suspicious activity to the Astoria Police Department.*

**c. Life-Safety Requirements**

*The Warming Shelter shall formulate a weapons safety plan to ensure the safety of its clients. At a minimum, the plan shall contain describe the process for:*

- i. Defining what the warming shelter considers a weapon*
- ii. Describing the method(s) to determine if clients are carrying a weapon(s)*
- iii. Describing the process for ensuring that weapons are safely stored during operating hours*

**4. Annual Reporting**

*A warming shelter shall report to the city on an annual basis the following information:*

- a. The dates and times of each operating day*
- b. The number of persons accommodated on each operating day*
- c. Dates and times of all emergency services contacts and visits*
- d. Copies of all public feedback*

*Proposed changes to Article 2*

*Add "Warming Shelter" as Conditional Use in Zones*

1. AH-HC
2. C3
3. C4
4. HR
5. LS
6. S2
7. R3
8. R2