



AGENDA

ASTORIA PLANNING COMMISSION

December 10, 2019
6:30 p.m.
2nd Floor Council Chambers
1095 Duane Street • Astoria OR 97103

1. CALL TO ORDER
2. ROLL CALL
3. MINUTES
 - a) No new minutes to review
4. WORK SESSIONS
 - a) Accessory Dwelling Units
 - b) Temporary Warming Shelters
 - c) Small Cell Wireless
 - d) Columbarium
5. REPORT OF OFFICERS
6. STAFF/STATUS REPORTS
 - a) Save the Dates:
 - i. Monday, December 16, 2019 @ 6:00pm – Annual City Council Reception for all Commissioners and Board Members
 - ii. Tuesday, January 28, 2020 @ 5:30pm – Next TSAC + APC Meeting
 - iii. Thursday, January 30, 2020 @ 6:30pm – Annual Commissioner Training by Lisa Phipps of the State of Oregon Department of Land Conservation and Development, and Blair Henningsgaard, City Attorney
7. PUBLIC COMMENT (Non-Agenda Items)
8. ADJOURNMENT



CITY OF ASTORIA
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COMMUNITY DEVELOPMENT

MEMORANDUM

DATE: November 19, 2019
TO: Astoria Planning Commission
FROM: Barbara Fryer, City Planner
SUBJECT: Work Session Item #2 Proposed Amendment (A19-06) for Astoria Warming Centers

This is a Planning Commission initiated amendment.

Current Astoria Code:

Allows Public/Semi-Public uses as a conditional use in the R-3 zoning district. Warming Centers currently interpreted to be semi-public uses of a temporary nature and, as such, are a conditional use.

Proposed Amendments:

Attached you will find the most current draft regulations.

Staff will conduct a work session to review the proposed changes.

Definitions

Temporary Warming Shelter:

A temporary shelter that accommodates more than 10 persons per operating day and meeting specific conditional use standards as defined in the development code.

Specific Conditional Use Standard

11.180 Temporary Warming Shelters

I. Temporary Warming Shelters

A. Purpose

The purpose of a Temporary Warming Shelter is to provide short-term shelter for persons when persons are at greater risk of injury and death from inclement weather conditions.

B. Description

A Temporary Warming Shelter provides an opportunity for persons to escape from weather conditions that can be hazardous to their health. Operating during the coldest hours of the day, and during the coldest months of the year, the shelter provides warmth, a place to dry, a place to sleep, and optional warming food and beverage.

C. Operation

In addition to the specific operating local jurisdiction guidelines outlined below, a Temporary Warming Shelter shall operate under the guidelines of **Oregon State Fire Marshal's Technical Advisory No. 11-14 ("TA 11-14")**.

In the event that guidelines from the local jurisdiction conflict with guidelines from TA 11-14 or from future revisions to TA 11-14, the more stringent guidelines shall supersede.

Local jurisdiction guidelines:

1. Maximum Number of Persons Allowed:

Zone	Maximum Persons
R3	One (1) individual for every thirty-five (35) square feet of room area or 25 individuals, whichever is less

R2	One (1) individual for every thirty-five (35) square feet of room area or 15 individuals, whichever is less
All Other Zones	One (1) individual for every thirty-five (35) square feet of room area

2. Buffer
 - a) A warming shelter may not operate within 1000' of another warming shelter
 3. Neighborhood Responsibilities
 - a) Garbage Watch

During non-operating hours at least one responsible individual shall canvass the neighborhood within 100' of the Shelter and collect all trash not in receptacles.
 - b) Crime Watch

For one hour prior to and for thirty minutes after the Shelter's operating hours, at least one responsible individual shall maintain a crime watch in and around the Shelter and shall report all suspicious activity to the Astoria Police Department.
 4. Life-Safety Requirements
 - a) Weapons

The Temporary Warming Shelter shall formulate a weapons safety plan to ensure the safety of its clients. At a minimum, the plan shall contain describe the process for:

 - (1) Defining what the shelter considers a weapon
 - (2) Describing the method(s) to determine if clients are carrying a weapon(s)
 - (3) Describing the process for ensuring that weapons are safely stored during operating hours
- D. Annual Reporting
1. A warming shelter shall report to the city on an annual basis the following information:
 - a) The dates and times of each operating day
 - b) The number of persons accommodated on each operating day
 - c) Dates and times of all emergency services contacts and visits
 - d) Copies of all public feedback

Zone Changes

Add "Temporary Warming Shelter" as Conditional Use in Zones

1. AH-HC

2. C3
3. C4
4. HR
5. LS
6. S2
7. R3
8. R2